

Minutes of a ToxML Standards Organisation (TSO) Annual General Meeting on Tuesday 17th November 2015

A web/teleconference meeting was held from 14.00 to 14.30 GMT on the 17th November 2015.

Present were:

Ash Ali	Secretary (Lhasa)
Philip Judson	Chairman
Joerg Wichard	Bayer
Nina Jeliaskova	IdeaConsult

1. Minutes of the Previous AGM

The minutes of the general meeting held on 13th December 2014 were approved. There were no matters arising.

2. Progress Report

The Chair provided the following summary of progress on the project. This comprised mainly of the further additions to the ToxML schema:

- Collaboration with members of the Pharmaceutical Users Exchange (PhUSE) Non-clinical Working Group: The existing in vivo micronucleus assay in ToxML was extended to capture individual species results.
- New tag values for analytical methods such as HPLC were added to the specification. This was mainly down to David Bower's internal work at Leadscope.
- Two further improvements have been discussed and are underway. These involve the addition of results for long term toxicity studies and also the ability to capture summary level data from a single entity e.g. study data in the IARC monographs.

The eTox group continue to take interest and by implication the iPiE project may follow but we will need to continue to promote this.

Overall though it has been disappointing not to have made more developments in adoption and use of ToxML which is needed to secure the project's future.

3. Election of Members of the Advisory Board

In accordance with the constitution, Board members serve for two years and then stand down but can be re-elected. It was necessary for the following three board members to resign; David Bower, Bertrand Dagallier, Kirk Arvidson and Joerg Wichard. Both Joerg and David had indicated they were willing to stand again and those present unanimously voted in favour

of this. Philip expressed thanks to both of them for the support they have given to the ToxML project to date.

The Chair suggested that a recommendation be made for Bertrand and Kirk to be re-elected subject to their agreement (which they can confirm during December 2015). This suggestion was approved by the attendees.

Philip's position as Chairperson had also expired and he is not eligible for re-election, having served four years, and a short discussion was had for a suitable replacement. Philip asked Nina and Joerg if they would be interested in the position but they both declined.

In the absence of any candidates/nominations for the position of Chair, Philip proposed that he would continue for a further two to three months and bring the issue up again during the advisory board meeting in December 2015. This suggestion was approved by the attendees.

4. Any Other Business

The Chair reported that some discussions were had with Barry Hardy where the possibility was raised that OpenTox might take over the ToxML project or have some kind of a joint operation with the TSO.

Both Nina and Joerg agreed that this could be a way forward for ToxML.

Joerg mentioned that the eTox project is coming to end but there is talk of a follow up project and therefore an opportunity could exist where ToxML would be used for communication of data. The Chair confirmed the importance of this and suggested that expressions of support for the use of ToxML to Lhasa by eTox members would be a big help.

There being no other business the meeting was declared closed.

5. Date of Next Meeting

The secretary is to organise the date and time for next AGM in November 2016.