

Minutes of a ToxML Standards Organisation (TSO) Annual General Meeting on 4th December 2013

A web/teleconference meeting was held from 14.00 to 14.25 GMT on the 4th December 2013.

Present were:

Ash Ali*	Management Organisation Representative (Lhasa)
Dave Bower	Secretary
Dan Benz	
Joerg Wichard	Bayer
John Connelly	Apopharma
Kirk Arvidson	FDA
Philip Judson	Chairman
Rupert Kellner	Fraunhofer

Joerg Wichard joined the meeting at approximately 14.15 and was able to have a discussion with Philip and Ash regarding the progress of the project.

*Staff representing the management organisation (Lhasa Limited) abstained from voting.

1. Minutes of the previous AGM

The minutes of the general meeting held on 15th January 2013 were approved. There were no matters arising.

2. Progress Report

OpenTox Workshop in Mainz (October 2013): The workshop was a useful experience. Participants found it difficult to use the editor. This highlighted the fact that users may need support and help in order to make contributions.

OECD/ECHA collaboration: Following the meeting in Helsinki in December 2012. Pierre Deceunich is putting together a road map and proposal for carrying things forward.

Work done on the Standard: Katherine Briggs, a Lhasa employee involved in the eTox project, proposed some changes to the standard to bring it in line with the needs of the eTox project. These changes have been accepted and will be incorporated into the Current version.

3. Election of Members of the Advisory Board

In accordance with the constitution it was necessary for the following three board members to resign; Philip Judson, Dave Bower and Bertrand Dagallier, as they had served for the last two years. All three were willing to stand again. Dave was willing to continue as secretary or be elected to the board. The Chair suggested that it might be expedient for Ash to become secretary if that was acceptable, as he also represents the current Management Organisation (Lhasa Limited).

He proposed that both Dave Bower and Bertrand Dagallier be re-elected as Advisory Board Members and Ash be nominated as the secretary. Dave agreed to this and a vote was unanimously in favour.

Philip Judson was unanimously re-elected as the Chair person.

Two new people were nominated to be Board members by the Chair: Kirk Arvidson and Joerg Wichard. The meeting voted unanimously in favour.

4. Project sponsorship

The Chair drew attention to the need for long-term funding for the project which is still an area of concern. Limited funding currently depends on sponsorship by Lhasa and Leadscope. Dave Bower confirmed that Leadscope are still committed to the project. The Chair asked all members to put forward their views on what might, and might not, be acceptable ways to encourage use of, and contribution to, the standard and of raising the funds needed to run the project.

5. Any Other Business

The secretary is to organise the next AGM for December 2014.

There being no other business the meeting was declared closed.