

Minutes of an Annual General Meeting Held by Teleconference on 15th January 2013

Present were:

Ash Ali	Management Organisation Representative (Lhasa)
Dave Bower	Secretary
Dan Benz	FDA
Bertrand Dagalier	OECD
Ahmed Abdelaziz	eADMET
Philip Judson	Chairman
Igor Tetko	eADMET
Joerg Wichard	Bayer
Liz Covey Crump	Lhasa
Mukesh Patel	Lhasa

Rupert Kellner (Fraunhofer) also joined the conference for a few minutes at the end of the meeting, there having been a misunderstanding about the start time. Apologies from Nina Jeliaskova are recorded in these minutes – she had not received the connection details and the chairman did not pick up a message from her requesting them until after the meeting.

Matters Arising

There were no matters arising from the minutes of the general meeting on 1st November 2011.

Progress Report

The chairman reported that the ToxML website, <http://www.toxml.org>, was fully operational. People wishing to contribute to the standard could register in order to have edit access to the draft version. The forum is also fully functional and operational. So far there has been only a small amount of discussion on the forum and suggestions for minor additions to the standard. Ash Ali and Philip Judson, representing the ToxML Standard Organisation, attended a meeting of the OECD IUCLID Expert Users' Group at the ECHA offices in Helsinki in December to give a presentation about ToxML. Bertrand Dagalier also attended the meeting. OECD and ECHA representatives showed a lot of interest in ToxML and it is hoped that we will be able to collaborate to maintain close correspondence between ToxML, the OECD templates, and IUCLID.

Election of Members of the Advisory Board

Shree Nath needed to be elected formally as he had been co-opted onto the Board since the last general meeting. In accordance with the constitution it was necessary for a further three board members to resign. Dan Benz, Nina Jeliaskova, and Igor Tetko resigned and were all willing to stand again.

Philip Judson proposed that Dan Benz, Nina Jeliaskova, Shree Nath, and Igor Tetko all be re-elected en bloc. The proposal was seconded by Joerg Wichard and carried unanimously.

Membership Arrangements

Philip Judson drew attention to the need for long-term, albeit modest, funding for the project, which currently depends in effect on sponsorship by Lhasa Limited and Leadscope Inc. He suggested that one solution might be to introduce an individual membership scheme with a very small membership fee and/or a corporate membership scheme with slightly larger (but still small) membership fee. However, he was keen to receive ideas for alternative solutions.

Joerg Wichard thought that companies wanting to encourage the use of ToxML might be willing to pay a modest membership fee.

Bertrand Dagalier raised the point that for groups such as his (OECD), membership fees could create some minor issues.

Discussions were only just starting within the Advisory Board and Philip Judson asked all members to put forward their views on what might, and might not, be acceptable ways to encourage use of, and contribution to, the standard, and of raising the funds needed to cover administrative costs.

Any Other Business and Date of Next Meeting

There being no other business to discuss, it was agreed that the next AGM will be held in January 2014 and the current meeting was declared closed.