

## ToxML Project Advisory Board

### **Minutes of the Meeting held on 24<sup>th</sup> March 2016 at 14.00 BST**

Present: Montserrat Cases and Philip Judson.

Apologies for absence were received from Ash Ali, Dave Bowers, Bertrand Dagallier and Joerg Wichard.

#### **1. Minutes of the meeting held on 16<sup>th</sup> January 2016**

The minutes were approved.

#### **2. Matters arising and report on progress**

##### i). Wiki website updates

Ash had not yet received material from Dave and Kirk. As they were not present, Philip undertook to follow up on this.

**Action:** Philip to contact Dave and Kirk about the proposed material for the website.

##### ii). Upgrade of the release version of ToxML to incorporate the new tag values for analytical methods such as HPLC.

Philip had not checked before the meeting to find out whether this had been done.

**Action:** Philip to ask Ash and Dave whether the release standard has been updated to incorporate these and to ask that it now be updated if not.

##### iii). Addition of results for long term toxicity studies

Dave had sent an update on progress to Philip by email. He has been working on incorporating the NTP Pathology Code Tables and expected to enter the updated controlled vocabulary into the ToxML Working Draft in the next few weeks.

##### iv). Update of the ToxML editor

It was not clear whether the updates to the draft version of the editor reported at the last meeting had been incorporated into the release version as proposed.

**Action:** Philip to check with Dave.

##### v). OECD Harmonised Templates

Release of finalised, revised templates by the OECD is still awaited.

**Action:** Philip to ask Ash to continue to monitor the situation regularly.

#### **3. Collaboration with OpenTox**

Ash and Philip have had two teleconference discussions with Barry Hardy and Thomas Exner and they both support the proposal that OpenTox should take over the position of TSO Management Organisation if the TSO Advisory Board so wishes. An outline project plan was discussed, under which grant funding would be found to finance ongoing work, including providing a service to users to add to the standard (as an alternative to requiring

users to do the work themselves) and delivering a free-of-charge ToxML data entry and visualisation tool. A copy of the proposal is attached to these minutes circulated to Board Members as Appendix 2.

Barry planned to attend SOT 2016 and said he would take the opportunity to discuss ToxML with Dave Watson, Glenn Myatt, representatives from FDA at the meeting, and anyone else he came across who was likely to be interested.

**Action:** Philip to find out from Barry what happened.

#### **4. Publicity/promotion: any new opportunities**

SOT 2016: Kirk had said he would be there and would take the opportunity to talk to people about ToxML. The meeting took place only recently and so no report about it had yet been received.

QSAR 2006: It is disappointing that there is no formal presentation or discussion about ToxML at this meeting of scientists for whom ToxML is specifically intended, which is promoted and organised by two key members of TSO, Leadscope and Lhasa Limited.

**Action:** Philip to discuss with Ash and Dave how they might lobby for a formal or informal meeting about ToxML to take place during QSAR 2016.

#### **5. ToxML specification updates schedule**

A copy of the updates schedule is attached to these minutes as Appendix 1. As mentioned earlier in these minutes, completion of stage 1 in the addition of long term studies is expected within the next few weeks.

#### **6. AOB**

i). Philip expressed concern that he continues to act as chairperson beyond the end of the term for which the constitution allows a chairperson to serve.

ii). Montserrat apologised in advance that she would not be able to attend the meeting scheduled for 23<sup>rd</sup> June as she should be on holiday. Philip noted that this might be a problem for other members of the board as well but alternative dates might be no better. He said he would ask Ash to check with board members as soon as possible, with a view to changing the date if a different one was better for everyone.

**Action:** Philip to discuss reconfirmation of the date of the next meeting with Ash.

#### **7. Dates of further meetings during 2016**

**Next meeting:** Thursday 23<sup>rd</sup> June 2016 at 14.00 BST

Meeting 3: Thursday 22<sup>nd</sup> September 2016 at 14.00 BST

Meeting 4: Thursday 8<sup>th</sup> December 2016 at 14.00 GMT

Appendix 1: ToxML specification updates schedule

	<b>Details of Update</b>	<b>Delivery Date</b>	<b>Owner</b>	<b>Status</b>
<b>1</b>	In vivo Micronucleus Assay extension to Results to capture individual species results (PhUSE collaboration).	Quarter 1: March 2015	D Bower	<b>Complete</b>
<b>2</b>	New tag values for analytical methods such as HPLC.	Quarter 3: September 2015	D Bower	<b>Complete</b>
<b>3</b>	Addition of results for long term toxicity studies – Stage 1.	Quarter 4: December 2015	D Bower/K Arvidson	<b>Near Completion</b>
<b>4</b>	Tag value to capture summary level data from a single entity	Quarter 1: March 2016	D Bower	<b>In progress</b>