

## ToxML Project Advisory Board

### **Minutes of the Meeting held on 13<sup>th</sup> November 2014 at 14.20 GMT**

Attendees: Ash Ali, Kirk Arvidson, Dave Bower, Bertrand Dagallier, Philip Judson and Joerg Wichard.

#### **1. Minutes of the meeting held on 22<sup>nd</sup> July 2014 and actions from them**

The minutes were approved with no matters arising.

#### **2. Report on progress – not covered in the AGM**

The Chair picked up on the following items which have not been addressed or are still in progress since the last meeting:

i)

Schedule for ToxML specification updates and reviews. Philip agreed that Dave, Ash, and he should decide on a schedule with the aim of ensuring that updates take place. We need to have specific dates for update releases, preferably just before the advisory board meetings so that the updates can be discussed etc. This is still on-going and needs prioritising.

Action: Ash/Philip/Dave

ii)

Wiki website update: we need to have accessible information on the website giving practical advice to visitors such as 'what can ToxML do for me'. Dave and Kirk indicated their willingness to help with some material for this. Dave mentioned that some of the FDA SOP guidelines might be a useful source of ideas.

Action: Ash/Philip to draw up draft wording for the website.

Dave/Kirk to supply suggested source material for this to Ash/Philip – on-going.

iii)

Dave mentioned in the last meeting that he has added new tag values for analytical methods such as HPLC. Dave confirmed this is still in draft format and not yet added to the specification. This could be the first update.

Dave to advise when this can be added to the current version of the specification.

iv)

Bertrand forwarded a pdf document detailing the OECD finalised revision of twelve Harmonised Templates to Ash. Ash confirmed that he circulated these to the Board on the 1<sup>st</sup> August 2014. We need to now incorporate/map these into ToxML.

Action: Ash/Philip to look at these in detail and liaise with Dave on adding them to ToxML.

v)

Dave said he is working with Kirk on result findings for longer term studies and how these results are reported. This update can be added to the online specification.

Dave confirmed this was in progress and he will update the specification.

### **3. Publicity/promotion: any new opportunities**

OpenTox Euro 2014: 22-24, September 2014, Athens, Greece.

Philip hosted a session on metabolism at this event. He was able to talk to people about ToxML. He also met Nina at this meeting who emphasized the importance of publishing data in ToxML format.

PhUSE collaboration – the opportunity of exhibiting a poster at the Silver Spring’s meeting in March 2015. Someone from Lhasa Limited will be attending. Dave was not sure if there would be any representation from Leadscope – perhaps Kevin Cross might attend.

Ash and/or Philip to attend if a presentation or poster abstract can be submitted and is accepted.

Bertrand reported on more progress on the OHT templates. He stated that the new templates on ‘Use and Exposure’ information were making good progress. They are currently in the process of a second consultation with the panel of experts.

Another template on intermediate effects has been created and comments have been received from two countries. This should be publically available early next year.

All information on new templates is generally available on the OECD website:

<http://www.oecd.org/ehs/templates/>

### **4. AOB**

Philip re-iterated his comments from the AGM regarding the fact that the coming year will be a critical one for the ToxML project and we should all do our best to promote the ToxML project wherever possible.

### **5. Date of next meeting**

Ash suggested that the dates of all four advisory board meetings be published at the start of each year. Ash will be drawing up a schedule for the ToxML specification updates and hence will circulate these in due course.